



# CHEJU HALLA UNIVERSITY

## Language Center

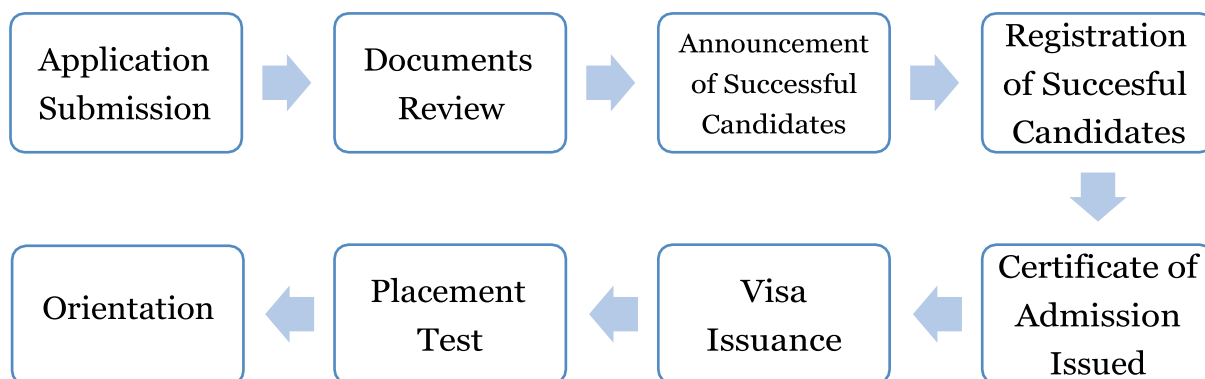
『Korean Language Program』

2022 Admissions Guide



## < Admissions Guide >

### I Admissions Process



### II Admissions Schedule

Term	Visa(D-4) Needed		No Visa Needed	
	Deadline	Announcement of Successful Candidates	Deadline	Announcement of Successful Candidates
Spring 2022 (2022.03~2022.06)	2022.01.07	2022.01.14	2022.02.25	2022.03.04
Summer 2022 (2022.06~2022.08)	2022.04.08	2022.04.15	2022.05.27	2022.06.03
Fall 2022 (2022.09~2022.11)	2022.07.08	2022.07.15	2022.08.26	2022.09.02
Winter 2022 (2022.12~2023.02)	2022.10.07	2022.10.14	2022.11.25	2022.12.02

### III Eligibility

Type	Requirement
Language Student	<ul style="list-style-type: none"> <li>- A high school diploma or equivalent</li> <li>- Eligible to apply for Korean Visa</li> </ul>

### IV Required Documents

No	Type	Note
1	Application Form	<a href="http://www.chu.ac.kr/organization/06organization/sub02/sub01.php">http://www.chu.ac.kr/organization/06organization/sub02/sub01.php</a> → Click to download and fill out the Application Form.

		<ul style="list-style-type: none"> <li>■ To get 6 months visa, applicant should apply for at least 2 terms</li> <li>■ All fields are required to be filled.</li> <li>■ The spelling of <b>your name</b> and <b>the birth date</b> must match those shown on your passport or other official documents in your country.</li> <li>■ There should be <u>applicant's signature</u> on this document.</li> </ul> <p><i>※ Changes to admissions applications (e.g., degree, department, etc.) are prohibited after the submission</i></p>
2	Self-Introduction	<p>Use the Application Form above</p> <ul style="list-style-type: none"> <li>■ Write the statement of purpose either in English or Korean.</li> </ul>
3	Copy of Latest Diploma or Certificate of Expected Graduation / Official Transcripts	<p>[How to notarize Chinese school records]</p> <ul style="list-style-type: none"> <li>■ <b>General High School:</b> Only "Verification Report" from China Higher Education Student Information and Career Center will be accepted. <ul style="list-style-type: none"> <li>① China Higher Education Student Information and Career Center: <a href="http://www.chsi.com.cn">http://www.chsi.com.cn</a></li> <li>② China Academic Degrees and Graduate Education Information: <a href="http://www.cdgc.edu.cn">http://www.cdgc.edu.cn</a></li> </ul> </li> <li>■ <b>Vocational High School:</b> Choose one of the two below <ul style="list-style-type: none"> <li>① Graduation Certificate from the school (Need to be notarized by Ministry of Education and Korean Consular)</li> <li>② Graduation Certificate issued by Ministry of Education (Need to be notarized by Korean Consular)</li> </ul> </li> </ul> <p>[How to notarize school records from other countries]</p> <ul style="list-style-type: none"> <li>■ School Records from other countries beside China need to get <u>Apostilled</u> and/or <u>notarized</u> by respective country's Korean Consulate.</li> </ul> <p><i>※ Apostilled documents, Consulate Notarization, Certificate of Graduation may take up to 30 days, so early preparation is highly encouraged.</i></p> <p><i>※ Should be all in English.</i></p> <p><i>※ Applicants whose graduation status is pending during the time of application may submit an Expected Graduation Certificate (with the exact expected date of graduation).</i></p>
4	Parent's Proof of Employment	Company's name, Person in Charge's name, Work Period included
5	Parent's Income Certificate	Monthly income and average yearly income must be included
6	Family Relationship Certificate	Notarized copy
7	Copy of Passport	Applicant's Passport
8	Copy of Parent's Passport	

9	Bank Statement (ORIGINAL ONLY)	<ul style="list-style-type: none"> <li>■ In order to apply for Visa in Korean Consulate or Immigration Office, <b>Bank Statement must be acquired</b>. Please understand that the Korean immigration office requires all international students to prove their financial status for their academic sustainability.</li> <li>■ Bank Statement               <ol style="list-style-type: none"> <li>① Indicate it has a minimum balance of <b>USD 10,000</b>.</li> <li>② Be an <b>ORIGINAL</b> document with the stamp [signature] from the bank.</li> <li>③ The account holder <b>must be you</b> or your parents.                   <ul style="list-style-type: none"> <li>- If the bank account is <b>not yours</b>, you must submit <b>STATEMENT OF FINANCIAL SPONSORSHIP</b> together, filled out by the bank account holder.</li> </ul> </li> <li>④ Be issued <b>within 1 month</b> from the submission deadline and should be maintained for more than 6 months</li> </ol> </li> <li>※ You need to freeze your bank account with a minimum balance of USD 10,000 <b>by February 28, 2022 (for Spring 2022)</b></li> <li>※ <b>Exemption Conditions of Bank Statement Submission</b> Only two cases below are possible, No more exemption!               <ol style="list-style-type: none"> <li>① If you already have any visa that allows you to stay in Korea for the full required program period. <b>However</b>, you 1) are required to submit <b>a copy of your ARC front and back side</b>, and 2) should note that <b>you are responsible for checking with the Korean Immigration Office if you can study at CHU Language Center with your visa, under its regulations.</b></li> <li>② If you submit an official scholarship certificate (letter) indicating it will financially support you for the course of your study at CHU</li> </ol> </li> </ul>
10	ID Photo x 2	3.0 x 4.0cm (within 6 months; white background), 2 copies
11	Guarantor Form	<ul style="list-style-type: none"> <li>■ <b>Eligibility:</b> A person who currently resides and works in Jeju</li> <li>■ <b>Requirements:</b> <ol style="list-style-type: none"> <li>① Copy of guarantor's <u>passport</u> and original copy of <u>Proof of Employment</u> or <u>Business Registration</u> must be included.</li> <li>② Relation between the guarantor and the applicant should be stated clearly.</li> </ol> </li> </ul>

※ Any document in other languages than Korean must be translated in Korean and certified by the translator (no need for notarization)

※ Copies of original documents must be presented with the originals or supported with the original certificate(s) issued by the authorities that retain the originals.

※ If the applicant's name does not match on all documents, he or she must submit official certification to prove that those names are used for the identical person.

※ Changes to admissions applications (i.e. degree, date, etc.) are prohibited after the submission.

※ Application with forged documents or false information will be cancelled.

※ CHU can request to you for additional documents to submit for clear verification.

※ Submitted documents won't be returned.

※ All of the required documents should be submitted to CHU Language Center either via e-mail or postal mail during the designated period, and the address is as below.



**CHU Language Center Address:**

**Geumho Mirae Hall**, Cheju Halla University  
38 Halla Daehak-ro, Jeju-si, Jeju-do, KOREA  
(Zip Code: 63092)  
Tel: +82-64-741-7421  
E-mail: [oia@chu.ac.kr](mailto:oia@chu.ac.kr)

**V Tuition Fee**

■ **Tuition Fee Payment:**

1. Regular Course: \$1,200/semester (Monday~Friday, 4 hours/day)

2. Payment Method

Bank Name	NH BANK NOHYEONG BRANCH
SWIFT CODE	NACFKRSEXXX
BANK CODE	NACFKRSEXXX
Bank Address	38 Halladaehak-ro, Jeju-si, Jeju-do, Korea
Account Number	980-17-0040-40
Recipient	CHEJU HALLA UNIVERSITY
Phone Number	+82-64-741-6782

3. Transfer must be made under the applicant's name

- If someone other than the applicant is making the transfer (e.g., parents, brother, etc.), please contact the Language Center in advance.

4. Transfer fee must be paid by the student, any difference due to exchange rate will be calculated after admission.

■ **Refund Policy:**

1. Before the term starts: 100% refund
2. Before 1/3 of the month: 2/3 for the month and the rest of the term
3. After 1/3 but before 1/2 of the month: 1/2 for the month and the rest of the term
4. After 1/2 of the month: No refund for the month but full refund for the rest of the term
5. Refund applications can be completed at the Language Center. Applicants should bring a copy of bank book, passport, and Alien Registration Card (for holders only).

## VI Dormitory Fee

1. Korean Language students will generally stay in the University dormitories. Each room has four beds.
2. Dormitory Fee: \$480/semester (Food is not included. \$50 deposit is required)
  - The fee can change depending on the length of study.

## VII Insurance

1. All enrolled students must sign up for private insurance for 6 months after entering Korea.
2. Insurance: \$120/6 months
3. All students are automatically enrolled in the National Health Insurance after six months on the date of entry.

## VIII Visa Application and Immigration

1. Visa Application
  - To apply for the Visa, visit your local Korean Embassy with the Visa Issuance Number given by CHU (for 6 months' visa).
2. Entering Korea
  - Email your flight itinerary to [oia@chu.ac.kr](mailto:oia@chu.ac.kr) at least 3 days before your flight.
3. Joining the Language Program
  - You will have the orientation and placement test upon your arrival